

# *Hahndorf Primary School O.S.H.C.*



## **EXTREME BEHAVIOUR POLICY**

Dear Parents

As part of our continuing improvement practices, our Service has developed an addition to our Behaviour Guidance Policy. This addition is designed to deal with situations where students display behaviour which is unsafe or threatening within the OSHC / Vacation Care environment. It is called our Extreme Behaviour Policy.

The reason this addition came about was to protect the safety and emotional wellbeing of all OSHC students and staff. This policy is also about creating ongoing communication between parents and OSHC, in providing the best care environment for your child.

Ultimately, we want all children to enjoy their experience of OSHC. We want our staff to feel comfortable in their work environment, in providing reasonable care for your children. We want parents to feel assured that their children are in a safe and nurturing environment, which provides a variety of exciting experiences for their children to participate in.

This policy is about safety, creating reasonable care, removing the immediate cause of discomfort for the child and allowing parents to parent their child.

**We are asking that all parents sign their agreement to, and understanding of, the policy upon enrolment, and at annual enrolment updates. The policy is found below.**

Should your child display any of the behaviours listed below, you will be asked to pick them up **immediately**. It is expected that this be done in the best possible timing.

This policy applies to **all** students and families. Our Service will make every endeavour to ensure that any additional needs are catered for. This will happen through ongoing informal communication, and the process outlined below.

Please keep these pages for your reference.

If you disagree with a decision, you may follow the Grievance Procedure, available at the Centre.

### **EXTREME BEHAVIOUR POLICY**

1. Behaviour that is deemed threatening, violent, offensive, anti-social or extremely inappropriate may result in immediate suspension or exclusion from the service. Such behaviour may include:
  - a. Physical or verbal threats or violence towards staff or other children (including siblings)
  - b. Students removing themselves from school grounds, without permission, parental or staff supervision, or without staff knowledge
  - c. Students breaking physical assets or OSHC/School equipment
  - d. Students using offensive, rude or anti-social language
  - e. Ongoing breaking of Centre guidelines, which are deemed reasonable in maintaining staff and student safety (such as students moving to unsupervised areas without staff consent or knowledge)
2. Any such behaviour will be recorded and reported to the appropriate school, in order for school disciplinary action to be taken, as well as OSHC Centre action of suspension or exclusion.

3. Incident/Accident Records relating to the event will be copied and distributed in confidentiality to the appropriate school staff member. (HPS- Deputy Principal or Principal; St Michael's-Principal).
4. The student's parent/s will be informed of the incident and the consequence of the student's actions.
5. Behaviour resulting in exclusion during Vacation Care will mean that the child may not return to OSHC for the rest of that Vacation Care break.

The procedure for re-entry, should any such above action be taken, is:

1. Meeting between Director, parents, child and the appropriate school leadership staff.
2. A contract for behaviour will be drawn up, and must be adhered to in order to continue accessing the service.
3. Support mechanisms will be discussed and agreed upon, in order to assist the child in adhering to the fore-mentioned contract.
4. Consequences for serious breaches of the above Behavioural Agreement will be agreed upon and recorded in the contract.

Parents/Caregivers will be charged for regular bookings as per normal and marked as allowable absences, for the sessions their child is excluded from (please see Fees policy).

Students who find following Service guidelines difficult due to physical learning/behavioural difficulties may be eligible for the Centre to apply for assistance in providing addition staffing. This is left to the discretion of the Centre Director (see Vacation Care Excursion Policy).

**Date of Addendum: 12/5/08**

**Ratified by Governing Council: 30/1/12**

*Please read the above policy, then complete and return this form with your enrolment form. All parents are required to complete this form in order for their child to attend the Service.*

I, \_\_\_\_\_ (parent/guardian name), have read and agree to the Hahndorf Primary School OSHC Extreme Behaviour Policy. I understand that I will be required to collect my child immediately should they display any of the extreme behaviours listed as part of this policy, and that my child may be excluded from the Service as a consequence of their behaviour.

I understand that ongoing consultation and behavioural contracts will be a required part of care, if my child is to resume care.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_